

Notice of Meeting Agenda - Revised

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, November 19, 2024 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
- VI. Honorary Resolution**

Res. No.	Description	Committee
Res. #48A	<i>Acknowledge:</i> the retirement of Cindy DeFalco , Director of Human Resources, effective January 1, 2025.	Personnel & Board Development
Res. #48B	<i>Acknowledge:</i> the retirement of Lisa Stein , Professor of Early Childhood Education, effective February 1, 2025.	Personnel & Board Development
Res. #48E-Rev.	<i>Honorary:</i> to congratulate Nick Maldonado for receiving the All-Region-19 distinction, Second Team, and the All-Garden State Athletic Conference (GSAC) distinction, Second Team, for men's soccer.	Personnel & Board Development

- VII. Comments from the Public on Agenda Items**Resolutions
- VIII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

IX. Consent Resolutions

Res. No.	Description	Committee
Res. #46	<i>Approve:</i> Regular Session Minutes (October 29, 2024).	
Res. #48	<i>Approve: Appointments:</i> Nicholas Alexander , appointed to the position of Senior Manager, Digital Accessibility CFA, effective November 20, 2024 at an annual salary of \$61,776; Maria Pitot Arguedas , appointed to the position of Office and Community Event Coordinator, effective November 20, 2024 at an annual salary of \$42,350; Regina Betz-Madge , appointed to the position of Assistant Professor of English, effective January 21, 2025 at an annual salary of \$62,502; Lauren DiGiovanni , appointed to the position of Assistant Professor of Engineering/Mathematics, effective January 21, 2025 at an annual salary of \$62,502; Dylan Favretto , appointed to the position of ITS Technician, effective November 20, 2024 at an annual salary of \$34,839; Justin Tipton , appointed to the position of Security Sergeant, effective November 20, 2024 at an annual salary of \$39,374.	Personnel & Board Development

Res. No.	Description	Committee
Res. #48C	<i>Acknowledge:</i> the retirement of Carmen Cabrera , Assistant Director of One Stop and Enrollment Services, effective January 1, 2025.	Personnel & Board Development
Res. #48D	<i>Approve:</i> the revisions Policy No. 302 <i>Purchase of Advertising</i> ; and the eliminations of Policy No. 800 <i>Academic Freedom</i> , Policy No. 831 <i>Major Medical Benefits</i> , Policy No. 813 <i>Bereavement Pay</i> , Policy No. 821 <i>Educational Assistance Program</i> , Policy No. 829 <i>Life Insurance</i> and Policy No. 849 <i>Salary Increases – Negotiated Contract Groups</i> .	Personnel & Board Development
Res. #50	<i>Approve:</i> offering the sUAS Data Collection Technician Option, sUAS Field Technician, A.A.S. effective, Fall 2025.	Academic & Student Affairs
Res. #50A	<i>Approve:</i> offering the Commercial sUAS Data Collection Certificate effective, Fall 2025.	Academic & Student Affairs
Res. #50B	<i>Approve:</i> offering the sUAS Aerial Data Collection Specialist Professional Series effective, Fall 2025.	Academic & Student Affairs
Res. #50C	<i>Approve:</i> offering the Small Animal Science, A.S. effective, Fall 2025.	Academic & Student Affairs
Res. #49	<i>Approve:</i> Bid Exempt 1164-REVISED Federal Emergency Management Agency (FEMA) Map Amendment Neighborhood Revitalization Tax Credit Program (NRTC) (Grant Funded), Princeton Hydro, Trenton, New Jersey, \$27,800.00; Bid Exempt 1167 IBM Equipment Maintenance Contract, Institutional Funds, Ocean Computer Group, Inc., Matawan, New Jersey, \$37,041.70; Bid Exempt 1169 Sewage Pipe Repair for Ladies Restroom in E Building Lobby (Gymnasium – Mays Landing Campus), Chapter 12 and R&R Funds, Kisby Shore, Mechanical Contractors, Atlantic City, New Jersey, \$34,290.00; Bid Exempt 1170 Chemical Storage Exhaust Fan and Installation Services – Cape May County Campus, Chapter 12 Funds , Modern Controls, New Castle, DE, \$24,279.00; Bid Exempt 1171 Educational Models and Anatomical Figures, Institutional Funds, American 3B Scientific, LP, Tucker, GA, \$22,241.83; Total: \$145,652.53.	Budget, Finance & Audit
Res. #53	<i>Approve:</i> the authorization of a contract to Eastern Sign Corporation for the Inlet CDC Streetscape Beautification Project at a cost not to exceed \$29,000.	Budget, Finance & Audit
Res. #55	<i>Approve:</i> the authorization to communicate an insurance claim for the Cape May County Campus and pay the insurance deductible of \$25,000 required in College's Insurance Contract.	Budget, Finance & Audit
Res. #51	<i>Approve:</i> application and, if awarded, accept up to \$2,000,000 over the grant term from the New Jersey Department of Labor and Workforce Development (NJDOL) for the Pre-Apprenticeship in Career Education (PACE) Grant Program.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #52	<i>Approve:</i> the acceptance of the \$30,000 seed funding from Clemente Course in the Humanities and New Jersey Council for the Humanities to support the implementation of the Clemente Course for Veterans.	Budget, Finance & Audit

Res. #56 Executive Session

X. Budget Report

XI. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY24 Draft Financial Statement for twelve months ended June 30, 2024 as of November 4, 2024.	Budget, Finance & Audit
Res. #47	FY25 Financial Statement for four months ended October 31, 2024.	Budget, Finance & Audit

XII. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XIII. Report of the Atlantic Cape Foundation

XIV. Report of the NJ Council of County Colleges

XV. Other Business

XVI. Comments from the Public

XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees