

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, September 26, 2023 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – "Atlantic Cape Marketing Strategies"
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Honorary Resolution

Res. No.	Description	Committee
Res. #19A	<i>Acknowledge:</i> Retirement of Lenora Sheppard effective October 1, 2023.	Personnel & Board Development

IX. Consent Resolutions

Res. No.	Description	Committee
Res. #17	<i>Approve:</i> Regular Session Minutes (August 22, 2023)	
Res. #19	<i>Approve: Appointments:</i> Joshua Baez , Assistant Director of Life Long Learning Grant Programs, effective September 27, 2023 at an annual salary of \$67,146 (grant funded); Suzanne DeNick , Student Support Specialist, effective October 2, 2023, at an annual salary of \$41,317; Samantha Glasser , Business Services Confidential Assistant, effective October 2, 2023, at an annual salary of \$45,000; Michael Intrieri , Inlet Community Development Corporation Project Lead, effective October 9, 2023, at an annual salary of \$70,000 (grant funded); Kim Weber , Purchasing Specialist, effective September 27, 2023, at an annual salary of \$42,350.	Personnel & Board Development
Res. #19B	<i>Approve:</i> Memorandum of Agreement (MOA) in effect for benefits year 2024 to compensate employees who waive their New Jersey School Employees Health Benefit Program (SEHBP) insurance.	Personnel & Board Development
Res. #21	<i>Honorary:</i> To commend Ms. Lori Herndon for her distinguished career at AtlantiCare, thank her for her support of the partnership between Atlantic Cape and AtlantiCare as well as for her work in the communities our organizations serve, and wish her a retirement filled with health and happiness.	Personnel & Board Development

Res. No.	Description	Committee
Res. #22	<i>Approve:</i> The elimination of Policy No. 9 <i>Retirement</i> and Policy No. 808 <i>Retirement</i> ; revisions to Policy No. 208 <i>Student Personal Conduct</i> and Policy No. 6 <i>Smoking</i> ; and reaffirmation of Policy No. 5 <i>Drug-Free Workplace Act of 1988-Compliance</i> .	Personnel & Board Development
Res. #20	<i>Approve:</i> Bid Exempt 1070 VALE NJ Library Resources, Strengthening Career and Technical Education for the 21st Century – Perkins, (Partially Grant Funded), NJ Edge, Newark, NJ, \$44,629.33; Bid Exempt 1071 Telephone Technology Support and Equipment Warranty, 1-Year Contract, Hunter Technologies, Wall Township, NJ, \$27,300.00; Bid Exempt 1072 Telephone Carrier, Services and Support, 1-Year Contract, Windstream, Louisville, KY, \$73,200.00; Bid Exempt 1073 Boiler Services, Edward R. Woods & Company, West Trenton, NJ, \$30,620.00; Bid Exempt 1074 Sewer Pump Improvement Project, Chapter 12 Funded , The DaVinci Group LLC, Woodbury, NJ, \$19,656.00; Bid Exempt 1075 Pre-Construction Project Consulting Services, Chapter 12 Funded , Atlantic County Improvement Authority (ACIA), Egg Harbor Township, NJ, \$23,400.00 (not to exceed); Bid Exempt 1076 BizHub, Marketing Plan Services, Congressional Earmarks Initiative (Grant Funded), Princeton Strategic Communications Group, LLC, Trenton, NJ, \$20,000.00; Bid Exempt 1077 Ductwork at Wind Training Center, New Jersey Offshore Wind Safety Training Challenge Grant (Grant Funded), Falasca Mechanical, Vineland, NJ, \$25,000.00 (not to exceed); Bid Exempt 1078 Preventive Maintenance and Warranties for Nursing Department Sim Manikins, Strengthening Career and Technical Education for the 21st Century - Perkins (Grant Funded), Laerdal Medical Corporation, Wappingers Falls, NY, \$23,269.75; Quote 2245 Mays Landing Campus Water Tower Painting, Cirignano Painting, Absecon, NJ, \$22,964.00; Quote 2246 Window Re-Tinting at Cape May County Campus, Chapter 12 Funded , Eastern Solar Glass, West Berlin, NJ, \$41,014.00; Total: \$351,053.08.	Budget, Finance & Audit
Res. #23	<i>Approve:</i> contract to the Atlantic County Improvement Authority (ACIA) for redevelopment services for the Inlet Community Development Corporation to carry out projects to revitalize the Inlet neighborhood of Atlantic City in an amount not to exceed \$310,000,00 to February 28, 2025, funded through the 2023 Neighborhood Revitalization Tax Credit (NRTC) program.	Budget, Finance & Audit
Res. #24	<i>Approve:</i> application and, if awarded, acceptance of \$1,400 over the term of the grant from the New Jersey Council of County Colleges for the Mental Health and Wellness Mini-Grant program.	Budget, Finance & Audit
Res. #25	<i>Approve:</i> application and, if awarded, acceptance of up to \$4,425,000 over the three-year term of the grant from the United States Department of Education for the Perkins Innovation and Modernization Grant Program.	Budget, Finance & Audit
Res. #26	<i>Approve:</i> application and, if awarded, acceptance of \$35,980 from the State of New Jersey, Office of the Secretary of Higher Education for Educational Opportunity Fund (EOF) Winter Session Funding.	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #27	<i>Approve:</i> acceptance of an allocation of \$257,819 from the New Jersey Office of the Secretary of Higher Education (OSHE) for the Community College Opportunity Grant (CCOG) Student Success Initiative, with a grant term of July 1, 2023 – June 30, 2024.	Budget, Finance & Audit

Res. #29 Executive Session

X. Budget Report

XI. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY23 Draft Financial Statement for twelve months ended June 30, 2023, as of September 11, 2023.	Budget, Finance & Audit
Res. #18	FY24 Financial Statement for two months ended August 31, 2023.	Budget, Finance & Audit
Res. #28	<i>Approve:</i> naming the Pastry Kitchen on the Mays Landing Campus in honor of Borgata Hotel Casino & Spa.	Budget, Finance & Audit/Ad Hoc Naming

XII. Committee Reports: Discussion/Questions

- a. P&BD- Cunningham Ruiz Bill
- b. BFA- Training Agreements

XIII. Report of the Atlantic Cape Foundation

XIV. Report of the NJ Council of County Colleges

XV. Other Business

XVI. Comments from the Public

XVII. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees