

**Notice of Meeting Agenda**  
Atlantic Cape Community College  
Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, May 23, 2023 at 6:00 p.m., at the Cape May County Campus, Room 113, located at 341 Court House South Dennis Road, Cape May Court House, Cape May County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
  - a. Inside the College – “Cape May County BizHub”
- VI. Comments from the Public on Agenda Items\*\*Resolutions

**VII. Honorary Resolution**

Res. No.	Description	Committee
Res. #108	<i>Honorary:</i> to commend the Buccaneers’ Archery Team for their perseverance, success, and leadership; congratulate them for a successful season; and offer each athlete best wishes in their future endeavors.	Personnel & Board Development
Res. #106D	<i>Acknowledge:</i> retirement of <b>John Feldbauer</b> , Director, Server, Cloud and Broadcast Systems, effective June 30, 2023.	Personnel & Board Development
Res. #106E	<i>Acknowledge:</i> retirement of <b>Dr. Barbara Heard</b> , Professor, Science, effective June 30, 2023.	Personnel & Board Development

**VIII. Consent Resolutions**

Res. No.	Description	Committee
Res. #104	<i>Approve:</i> Regular Session Minutes (April 25, 2023)	
Res. #106	<i>Approve: Appointments - Susan Smith</i> , appointed to the position of Director, Center for Transition Success effective July 5, 2023 at an annual salary of \$74,474 ( <b>Grant Funded</b> ). <i>Faculty Promotion - Judith Otterburn-Martinez</i> from Associate Professor to Professor, ESL effective September 5, 2023, at an annual salary of \$81,126.	Personnel & Board Development
Res. #106A	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Organization of Supervisory and Administrative Personnel (ACCCOSAP) for the option to participate in a condensed (40 hour) work week pilot program.	Personnel & Board Development
Res. #106B	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Support Staff Association of Atlantic Cape Community College (SSAACCC) for the option to participate in a condensed (35/40 hour) work week pilot program.	Personnel & Board Development

Res. No.	Description	Committee
Res. #106C	<i>Approve:</i> A Memorandum of Agreement (MOA) with the Teachers, Librarians and Counselors (TLC) for the option to participate in a condensed (40 hour) work week pilot program.	Personnel & Board Development
Res. #112	<i>Approve:</i> Revisions to Policy No. 811 <i>Absence Reporting</i> .	Personnel & Board Development
Res. #107	<i>Approve:</i> <b>Bid Exempt 1035</b> Chair Academy Leadership Training Program, The Chair Academy, Meza, Arizona, \$24,000.00; <b>Bid Exempt 1036</b> Security Camera Equipment, Partially Chapter 12 Funded, Ocean Computer Group, Matawan, NJ, \$64,232.00, (not to exceed); Total: \$88,232.00.	Budget, Finance & Audit
Res. #111	<i>Approve:</i> a contract for legal services with Marshall Dennehey Warner Coleman & Goggin.	Budget, Finance & Audit
Res. #113	<i>Approve:</i> a contract for legal services for 12 months with Mr. William S. Donio, Esq. of Cooper Levenson, Attorneys at Law.	Budget, Finance & Audit
Res. #109	<i>Approve:</i> application and, if awarded, acceptance of up to \$3,000,000 over the term of the grant from the United States Department of Education for the Developing Hispanic Serving Institutions Grant Program.	Budget, Finance & Audit
Res. #110	<i>Approve:</i> application and, if awarded, acceptance of \$40,000 over one year from the New Jersey Council for the Humanities for the Fueling Community Journalism Through NJ Community Colleges Grant Program.	Budget, Finance & Audit
Res. #114	<i>Approve:</i> acceptance of \$15,575 in subgrant funding from the H. Lee Moffitt Cancer Center and Research Institute over the term of July 1, 2023 through October 31, 2023.	Budget, Finance & Audit

Res. #115 Executive Session

IX. Budget Report

**X. Regular Resolutions**

Res. No.	Description	Committee
Res. #105	FY23 Financial Statement for ten months ended April 30, 2023.	Budget, Finance & Audit
Res. #28 Rev.	<i>Approve:</i> <b>Bid 1873, Quote 2235, and Quote 2236</b> Culinary Equipment, Strengthening Career and Technical Education for the 21st Century - Perkins ( <b>Grant Funded</b> ), Edward Don & Company, Mt. Holly, NJ - \$5,999.99, Culinary Depot, Spring Valley, NY - \$70,868.09, changing the vendor and increasing the award by \$16,004.09 to \$76,868.08; Total: \$76,868.08.	

XI. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. \*Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

XVII. Adjournment

\*Matters may be discussed in a trustee session closed to the public

\*\*Formal action may be taken by trustees