

Notice of Meeting Agenda

Atlantic Cape Community College Board of Trustees

A meeting of the Atlantic Cape Community College Board of Trustees shall be held on Tuesday, October 26, 2021 at 6:00 p.m., in "J" Building, J-202, on the Mays Landing main campus at 5100 Black Horse Pike, Hamilton Township, Atlantic County, NJ. Portions of the meeting may be held in executive session if needed.

The proposed AGENDA is subject to revision:

- I. Statement by Board Secretary confirming adequate notice of the meeting
- II. Flag Salute
- III. Roll Call
- IV. Call to order - regular session
- V. Report of the President
 - a. Inside the College – "Marketing: Utilizing Technology to Improve Communication"
- VI. Comments from the Public on Agenda Items**Resolutions
- VII. *Call to order - executive session – discussion of personnel, litigation, anticipated contracts and matters of attorney-client privilege

VIII. Consent Resolutions

Res. No.	Description	Committee
Res. #20	<i>Approve:</i> Regular Session Minutes (September 28, 2021)	
Res. #22	<p><i>Appointments:</i> William Ayrer, appointed to the position of Security Officer I effective October 27, 2021 at an annual salary of \$32,194; Robyn Berenato, appointed to the position of Assistant Registrar, Enrollment Services effective November 1, 2021 at an annual salary of \$63,600; Peter DeLaine, appointed to the position of Security Officer I effective November 1, 2021 at an annual salary of \$32,194; Geralyn Michelfelder, appointed to the position of Department Chair, Nursing effective October 27, 2021 at an annual salary of \$80,197; Kathryn Hagel, appointed to the position of Student Services Specialist, Enrollment and Recruitment effective October 27, 2021 at an annual salary of \$39,135; Ryan Richardson, appointed to the position of Specialist, Workforce Development Operations effective October 27, 2021 at an annual salary of \$39,135; Juliana Torres appointed to the position of Office Coordinator, Center for Accessibility effective October 27, 2021 at an annual salary of \$39,135.</p> <p>Transfer: Janay Johnson, transferred from Enrollment and Admissions Specialist to Student Services Specialist at her current base salary effective November 1, 2021.</p>	Personnel & Board Development
Res. #24	<i>Approve:</i> revision of the college's bidding threshold from \$36,400.00 to \$37,500.00 effective November 1, 2021 to coincide and agree with the County College Purchasing Law's newly established threshold.	Budget, Finance & Audit
Res. #119 Revised	<i>Approve:</i> RFP 238 Media Buying Services, Institutional Funds (73.5%), Governor's Emergency Education Relief Fund (GEERF) (Grant Funded) (26.5%), JL Media, Union, NJ, \$350,000.00, (not to exceed).	Budget, Finance & Audit

Res. No.	Description	Committee
Res. #5 Revised	<i>Approve: Bid Exempt 925 Human Resources Recruitment / Onboarding Software, Higher Education Emergency Relief Funds (HEERF) – Institutional Portion (Grant Funded), Ellucian Company, L.P., Fairfax, VA, \$79,900.00.</i>	Budget, Finance & Audit
Res. #23	<i>Approve: Bid Exempt 941 CollegeAPP Outreach Platform, Governor’s Emergency Education Relief Fund II (GEERF II) (Grant Funded), Opportunity Meets Innovation Challenge (OMIC) Grant, Mn8 Creative, Inc., CollegeAPP, La Canada Flintridge, CA, \$28,998.00; Bid Exempt 942 Builders Risk and Owner’s and Contractor’s Protective Insurance for Renovation of Morse Hall (B-1), Boyer Hall (B-2), and Richards Hall (B-3), Chapter 12, CBIZ Insurance Services, Ewing, NJ, \$19,998.00; Bid Exempt 943 Creative Cloud Software, Higher Education Emergency Relief Funds (HEERF) - Institutional Portion (Grant Funded), SHI International Corporation, Somerset, NJ, \$32,347.50; Bid Exempt 944 Remediation Services for Mays Landing Campus Library, ServPro of Atlantic City/Hamilton/Hammonton, Buena, NJ, Retroactive to December 10, 2020, \$261,686.00; Total \$343,029.50.</i>	Budget, Finance & Audit
Res. #6 Revised	<i>Approve: submission of an application to the National Science Foundation, Advanced Technological Education (ATE) Program, for a competitive grant to develop education of technicians for the high-technology fields that drive our nation's economy, and, if awarded, to accept up to \$650,000 over the grant term of three years (July 1, 2022 – June 30, 2025).</i>	Budget, Finance & Audit
Res. #26	<i>Approve: submission of an application to the Association of Community College Trustees (ACCT) and the Education Strategy Group for the Noncredit and Credit Alignment Lab (NCAL) Initiative and, if awarded, to accept up to \$20,000 with two-year grant term.</i>	Budget, Finance & Audit
Res. #27	<i>Approve: acceptance of \$37,200 from the State of New Jersey, Office of the Secretary of Higher Education for the Educational Opportunity Fund (EOF) FY22 Special Project.</i>	Budget, Finance & Audit
Res. #30	Executive Session	

IX. Budget Report

X. Regular Resolutions

Res. No.	Description	Committee
Res. #2	FY21 Draft Financial Statement for twelve months ended June 30, 2021 as of October 14, 2021.	Budget, Finance & Audit
Res. #21	FY22 Financial Statement for three months ended September 30, 2021.	Budget, Finance & Audit
Res. #25	<i>Approve: offering the Game Design and Development Option in Computer Programming, A.A.S. effective Fall 2022.</i>	Academic & Student Affairs

Res. No.	Description	Committee
Res. #28	<i>Acknowledge:</i> Trustee Brian Lefke's service on the Board of Trustees over the past 26 years.	Personnel & Board Development
Res. #29	<i>Acknowledge:</i> Trustee Jim Kennedy's service on the Board of Trustees over the past 8 years.	Personnel & Board Development

XI. Committee Reports: Discussion/Questions

a. P&BD- Cunningham Ruiz Bill

XII. Report of the Atlantic Cape Foundation

XIII. Report of the NJ Council of County Colleges

XIV. Other Business

XV. Comments from the Public

XVI. Adjournment

*Matters may be discussed in a trustee session closed to the public

**Formal action may be taken by trustees